

MINUTES  
LONG LAKE TOWNSHIP PLANNING COMMISSION  
8870 N. LONG LAKE ROAD  
TRAVERSE CITY, MI 49684

REGULAR MEETING

TUESDAY, MAY 26, 2009

1. CALL TO ORDER: The meeting was called to order by Chairperson Cuthbert at 6:00 p.m. at the Long Lake Township Hall.
2. COMMISSIONERS PRESENT: Michelle Marsh, Robert Verschaeve, Pam Cuthbert, Mark Humitz, Joy Tobin were present. Carol Hoffman and David Williams were absent and excused.

Staff present was Leslie Sickterman, Township Planner, Shirley Mesch, Zoning Administrator and Sara Kopriva, Recording Secretary.

Nine members of the public were present.

3. APPROVAL OF AGENDA: Tobin moved, supported by Humitz, to approve the Agenda with amendment to add "Zoning Ordinance Update" as Pending Business, C. Motion carried.
4. CONFLICT OF INTEREST STATEMENT: There were no conflicts of interest at this meeting.
5. APPROVAL OF MINUTES: APRIL 28, 2009 (REGULAR MEETING) Humitz moved, supported by Tobin to approve the minutes with changes.
  - 1.) 8. B. title changed to INFORMAL PRESENTATION BY THE MENTLEYS
  - 2.) Add to 1st paragraph of 8. B. Informal presentation by the Mentleys that the plans also mentioned a walkway with a gazebo connecting the house and barn. The Planning Commission questioned whether this would meet the zoning ordinance standards.
  - 3.) Add to pg. 2, 4<sup>th</sup> paragraph, 2<sup>nd</sup> sentence, "Infrequently" to the beginning of the sentence. Sentence to now read: Infrequently they do have intensive horse training where the horse stays at the property for 30-60 days and they are paid.

Motion Carried

6. BRIEF PUBLIC COMMENT: (Any person may speak for up to 3 minutes). There was none.
7. POSTPONED BUSINESS: There was none.
8. NEW BUSINESS:

A) PRESENTATION OF TWIN LAKES PARK IMPROVEMENTS BY MARK ROBINSON

Grand Traverse County Recreation Department received a grant to create universal accessibility at Twin Lakes. A site plan review is not required but Mr. Robinson came to share the project.

The project was designed to increase the recreation value of the park, address soil erosion issues and to increase accessibility. The County received a \$250,000 grant for the project from the Kellogg Foundation. The project is going to completely redo the parking lot, re-grade the beach, build a picnic shelter, and add handicapped accessible playground. The proposed finish date is October 2009 and will be open to the public.

9. PENDING BUSINESS

A) PLANNING COMMISSION BYLAWS UPDATE

Since the March meeting, Sickterman has added the attorney's comments and recommendations and added language relating to holding two offices. The Planning Commission had a discussion regarding the new conflict of interest section which does not require the member to leave the room. There was discussion regarding public hearing language and moving section 6 e. and g. to other areas of the section.

Sickterman is going to make changes and bring them back to the Planning Commission.

B) ROADSIDE TREE PLANTING PROGRAM UPDATE

Sickterman made changes to the scoring criteria to give M 72 a rating of -1 since only half of the road is in Long Lake Township regardless of it receiving a lot of traffic. There was discussion regarding whether large tracts of land should be given more points. The Planning Commission agreed that the size of property should be removed from the scoring criteria. Questions about why Richardson and Skiver scored high even though they are dirt roads. Marsh suggested requiring planting in the commercial/industrial areas by property owners instead of through this program. Humitz was concerned about the amount of traffic on roads and the quality of trees. Sickterman mentioned that the forester is going to

be reviewing trees to make sure they are appropriate and tolerant to the conditions near the roads.

C) ZONING ORDINANCE UPDATE

Sickterman is still working on formatting before sending to the attorney. The Planning Commission wants to have a public hearing before the summer is over and the hearing is planned to take place sometime in August.

10. PUBLIC COMMENT (Any person may speak for up to 3 minutes): There was a comment about what possible ways a new owner could be notified of conditions imposed by the Planning Commission on a use of property.
10. REPORTS:
  - A) PLANNER report was received.
  - B) PLANNING CONSULTANT report was received.
  - C) ZONING ADMINISTRATOR report was received. Permits are up.
  - D) TOWNSHIP BOARD REPRESENTATIVE: Hoffman was not present for report. The Township Board is working on budget.
  - E) ZONING BOARD OF APPEALS: There was no meeting last month.
11. CORRESPONDENCE: None
12. COMMISSIONERS COMMENTS: Discussion on if conditions could be added to deed work or recorded with the Register of Deeds.
13. ADJOURNMENT: Verschaeve moved, supported by Tobin, to adjourn the meeting at 7:29 p.m. Motion carried.

JOY TOBIN, SECRETARY  
LONG LAKE TOWNSHIP PLANNING COMMISSION

SARA KOPRIVA, RECORDING SECRETARY  
LONG LAKE TOWNSHIP PLANNING COMMISSION

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND/OR CORRECTION PRIOR TO THEIR ADOPTION.