

MINUTES  
LONG LAKE TOWNSHIP PLANNING COMMISSION  
8870 N. LONG LAKE ROAD  
TRAVERSE CITY, MI 49684

REGULAR MEETING

TUESDAY, JUNE 22, 2010

1. CALL TO ORDER: The meeting was called to order by Vice-Chair Humitz at 6:08 p.m. at the Long Lake Township Hall.  
  
The Pledge of Allegiance was recited.
2. COMMISSIONERS PRESENT: Mike Witkop, Robert Verschaeve, Michelle Marsh, Joy Tobin, Mark Humitz and Carol Hoffman present. Pam Cuthbert was absent.  
  
Township staff present was Leslie Sickterman, Township Planner, Shirley Mesch, Zoning Administrator and Sara Kopriva, Recording Secretary.  
  
One member of the public was present.
3. APPROVAL OF AGENDA: Hoffman supported by Witkop to approve the agenda as presented. Motion carried.
4. CONFLICT OF INTEREST STATEMENT: There was none.
5. APPROVAL OF MINUTES: MAY 25, 2010 (REGULAR MEETING) Verschaeve supported by Witkop to approve the minutes as presented. Motion carried.
6. BRIEF PUBLIC COMMENT: (Any person may speak for up to 3 minutes). There was none.
7. POSTPONED BUSINESS: There was none.
8. PUBLIC HEARINGS: There was none.
9. PENDING BUSINESS: There was none.
10. NEW BUSINESS:

A) ELECTION OF OFFICERS

Witkop supported by Hoffman to elect same officers as last year. Motion carried. Pam Cuthbert as Chair, Mark Humitz as Vice-Chair and Joy Tobin as Secretary.

B) ZONING ORDINANCE UPDATES

Sickterman explained that these were topics that were added to a list to talk about after the new Zoning Ordinance was adopted. Tonight the discussion was about the General Business district. Sickterman presented language from the Master Plan and recommended making some changes to the General Business district in the Zoning Ordinance to more closely reflect the Master Plan language.

There was discussion about building materials, signs, landscaping, paving and private roads. The Planning Commission would prefer to require landscaping then building materials, but would like to look at some building material options.

There was discussion about a connector drive to run along the south side of the commercial properties on M 72. The Planning Commission would like staff to talk with property owners to discuss potential changes.

11. PUBLIC COMMENT (Any person may speak for up to 3 minutes):

There was no public comment.

12. REPORTS:

- A) PLANNER report was received. Sara Kopriva is the new Zoning Administrator and there will be an open house for Shirley on June 30<sup>th</sup>. Sickterman asked if the Planning Commission would be interested in watching "Planners Moments" at the meetings. Commissioners felt this was a good idea.
- B) ZONING ADMINISTRATOR report was received. There was a dangerous building removed recently under the Dangerous Building Ordinance.
- C) TOWNSHIP BOARD REPRESENTATIVE: The budget process for the next fiscal year is nearly complete and ready for adoption. There were 70 people who brought items to the Township clean up day and the Township is now preparing brochures for the parks and natural areas.
- D) ZONING BOARD OF APPEALS: There was a meeting in June and the applicant was denied his request for two side yard setback variances. A

member of the ZBA requested that the Planning Commission create a definition for garage. Sickterman stated that the draft Zoning Ordinance has a definition for garage.

12. CORRESPONDENCE: None
13. COMMISSIONERS COMMENTS: Humitz wished Shirley good luck and welcomed Sara.
14. ADJOURNMENT: Witkop supported by Verschaeve to adjourn at 7:33 pm. Motion carried.

JOY TOBIN, SECRETARY  
LONG LAKE TOWNSHIP PLANNING COMMISSION

SARA KOPRIVA, RECORDING SECRETARY  
LONG LAKE TOWNSHIP PLANNING COMMISSION

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND/OR CORRECTION  
PRIOR TO THEIR ADOPTION.