

MINUTES
LONG LAKE TOWNSHIP PLANNING COMMISSION
8870 N. LONG LAKE ROAD
TRAVERSE CITY, MI 49684

REGULAR MEETING

TUESDAY, JULY 28, 2009

1. CALL TO ORDER: The meeting was called to order by Chairperson Pam Cuthbert at 6:00 p.m. at the Long Lake Township Hall.
2. COMMISSIONERS PRESENT: Carol Hoffman, Michelle Marsh, Pam Cuthbert, Mark Humitz, David Williams, Robert Verschaeve, and Joy Tobin (arrived at 6:04 pm) were present.

Township staff present was Leslie Sickterman, Township Planner, Shirley Mesch, Zoning Administrator and Sara Kopriva, Recording Secretary.

One member of the public was present as well as the Township forester, Daniel Schillinger.
3. APPROVAL OF AGENDA: Hoffman moved, supported by Humitz, to approve the agenda with amendment to add 'Election of Officers' under Item 8. New Business. Motion carried.
4. CONFLICT OF INTEREST STATEMENT: There were no conflicts of interest at this meeting.
5. APPROVAL OF MINUTES: JUNE 23, 2009 (REGULAR MEETING) Verschaeve moved, supported by Humitz, to approve the minutes with changes.
 - 1.) Under Commissioners Comments add that the plans should be "to scale"
Motion Carried.
6. BRIEF PUBLIC COMMENT: (Any person may speak for up to 3 minutes). There was none.
7. POSTPONED BUSINESS: There was none.

8. NEW BUSINESS:

A.) ELECTION OF OFFICERS

Humitz moved, supported by Hoffman to re-elect current officers, Chair-Cuthbert, Vice Chair-Humitz, Secretary-Tobin. Motion carried.

9. PUBLIC HEARINGS: NONE

10. PENDING BUSINESS

A) ROADSIDE TREE PLANTING PROGRAM

Sickterman presented a progress report. Daniel Schillinger went out in the field to identify each dead or dying tree, made notes and took pictures. Letters were sent out to property owners where dead trees were located and Daniel called several of the property owners to survey them about participation. Letters were also sent out to property owners where new trees would be planted but nothing removed. Property owners polled who did not have to remove trees were, on the whole, more willing to participate than property owners where tree removal was necessary.

The Planning Commission discussed the Road Commission's tree cutting policy. The Planning Commission would like Sickterman to contact the Road Commission about removing dead trees, possibly drafting a letter identifying each tree to be removed and confirming that they are in the right of way.

At this time the Planning Commission would like to focus on planting and require the Road Commission to remove dead trees.

B) ZONING ORDINANCE REVIEW

Sickterman passed out comments from the Township attorney on the draft ordinance. The Planning Commission agreed to discuss comments at the next meeting.

11. PUBLIC COMMENT (Any person may speak for up to 3 minutes): There was none.

12. REPORTS:

A) PLANNER report was received. Sickterman stated that the Village Plan consultant has been selected and the first committee meeting was Friday. There is going to be meeting open to the public to gain public input on August 20th at Long Lake Elementary for the Village Plan.

- B) PLANNING CONSULTANT report was received.
 - C) ZONING ADMINISTRATOR report was received. Mesch stated that she has issued more land use permits so far this year than last year at this time. The Township Board is looking into a Dangerous Buildings Ordinance.
 - D) TOWNSHIP BOARD REPRESENTATIVE: Hoffman stated that the Township has received a grant from the Oleson Foundation for the Cedar Run Creek improvements. Hoffman has also been involved in meetings regarding the proposed Septage Facility assessment.
 - E) ZONING BOARD OF APPEALS: There was a case last month that received a variance for an addition. The Zoning Board of Appeals wondered if there was a Township ordinance regarding home maintenance.
13. CORRESPONDENCE: There was none.
14. COMMISSIONERS COMMENTS: Hoffman wondered if Green Lake has different setbacks from the lake. Cuthbert thanked everyone for re-election as chair.
15. ADJOURNMENT: Tobin moved, supported by Hoffman, to adjourn the meeting at 7:10 p.m. Motion carried.

JOY TOBIN, SECRETARY
LONG LAKE TOWNSHIP PLANNING COMMISSION

SARA KOPRIVA, RECORDING SECRETARY
LONG LAKE TOWNSHIP PLANNING COMMISSION

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND/OR CORRECTION
PRIOR TO THEIR ADOPTION.