

ELECTION INSPECTORS NEEDED

Qualifications

- Must be 18 years of age or older.
- Must be a registered voter of Michigan.
- Must complete and file an [Election Inspector \(Poll worker\) Application](#) . The applicant must list a political party affiliation on the application.
- Must attend a training session prior to working as an election inspector.

Precinct Election Inspector Boards

- Inspectors are appointed from those who have properly completed and filed an application with the Long Lake Township Clerk and have attended a training session.
- An inspector cannot be a candidate, challenger or member of the Board of Canvassers.
- A member of a candidate's immediate family cannot serve as an election inspector.

Election Day Requirements

- The polling place must be open for voting between 7:00 a.m. and 8:00 p.m.
- A majority of the board must be in attendance at the polling place at all times during the election. For example, if the board consists of four inspectors, at least three must remain on duty at all times. A member of the election board can leave to eat or vote (with the Chairperson's approval) as long as his/her absence does not interrupt the orderly operation of the polling place and a majority of the board is still present.
- Election inspectors must report for work at the time set by the Long Lake Township Clerk, usually at 6:00 a.m.
- After the polls close at 8:00 p.m., election inspectors must prepare the election materials to be turned into the County Clerk's Office. The rest of the supplies and equipment must also be stored before leaving the polling place.

Current Pay Rate

Inspectors are paid \$12.00 an hour.

Chairpersons are paid \$14.00 an hour.

Completed applications can be mailed or faxed to:

Carol A. Hoffman, Clerk

Long Lake Township

8870 North Long Lake

Road Traverse City, MI

49685 Fax: 231 946-4573

If you have any questions, please call 231 946-2249.